

Md.Abu Alif

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PERSONAL STATEMENT

With a background in Accounting and Information, I am eager to pursue an MBA to deepen my expertise in strategic management and leadership, aiming to transition into a senior management role. My motivation stems from a desire to drive business growth and innovation by leveraging advanced business strategies and global perspectives. Through this program, I seek to gain the skills and network necessary to tackle complex challenges and achieve impactful results in my career.

KEY COMPETENCIES

Analytical Skills	Communication Skills	Strong interpersonal skills
Leadership and Teamwork	Project Management	Proactive and self-motivated
Strategic Thinking	Adaptability and Innovation	Cultural Awareness

PROFESSIONAL EXPERIENCE

Eco Fab Limited (A sister concern of Viyellatex Group)

Jan 2024- Present

Executive in Accounts & Finance

handled tasks such as processing invoices, managing accounts payable and receivable, and assisting with payroll and financial reporting.Reconciled accounts, track inventory costs, and ensure compliance with financial regulations and company policies.

AWARDS & ACHIEVEMENTS

2nd Prize – Innovative Project Display

BCSIR Scientific Industrial and Technology Fair, 2015

Project: Manually Controllable Automation – Designed and developed an Arduino-based ultrasonic sound-sensored obstacle-avoiding car. Demonstrated expertise in automation, sensor integration, and embedded systems.

PUBLICATIONS

Serenade of your senses

Author- Md.Abu Alif (Sajal Alif)

Publisher-Amazon

Publication Date- February 22,2023

Contains a collection of heartfelt poems that explore the depths of the human experience.

EDUCATION & CERTIFICATIONS

Bachelor of Business Administration

Majors: Accounting and Information Systems
Bangladesh University of professionals (BUP)

Higher Secondary School Certificate

Notre Dame College

Secondary School Certificate

A K High School

EXTRACURRICULAR ACTIVITIES

General Secretary,Notre Dame Science Club

Notre Dame College

Notre Dame Debating Club

Notre Dame College

General Member,Notre Dame English Club

Notre Dame College

Member,BUP Accounting Forum

Bangladesh University of professionals (BUP)